

Ponchatoula Area Recreation District No. 1  
19030 Ponchatoula Park Dr.  
Ponchatoula, LA 70454  
**Regular Board Meeting Minutes**  
Thursday, April 18, 2024  
6:00p.m.

**I. Call to Order:** Terry Byers, Chairman

*The public hearing was called to order by Terry Byers, at 6:03 p.m.*

Roll Call: *Terry Byers (P), Marshall Graves (P), Roger Kennedy (P), Patricia Landaiche (A), Kyle Mitchell (P)*

Visitors: *Jacob Stevens, Letisha Smith, Robby Scates, Amanda Sharp, Jennifer and Kyle Miller*

**II. Approval of Minutes:** *March 21, 2024, Regular Meeting*

*After review, it was motioned by Kyle Mitchell and seconded by Roger Kennedy approving minutes. Motion carried.*

**III. Approval of Financials:** *March 1- March 31, 2024*

*After review, it was motioned by Kyle Mitchell and seconded by Roger Kennedy approving financials. Motion carried.*

**IV. Old Business:**

- *Inclusive Playground- Kyle Mitchell has a call scheduled with grant writer, John Dardis. Kyle should have more information for the next meeting.*
- *Food Vendors- A draft copy of the food vendor application was provided by Letisha Smith. The board looked over it and Kyle Mitchell suggested that a request for the vendor license should be added to #10 under the "Term and Conditions".*
- *Concession Usage- School usage of concession during a PARD activities. The topic of who should determine which school organization should sell concessions during a PARD activity was discussed and it was decided the schools should make that call. It was suggested that it should be brought to board member, Patricia Landaiche for her input.*
- *Bulkhead Project- Jacob Stevens announced that the bids were due Tuesday, April 16 and the public bid unsealing was held. There were 2 bids turned in and after the unsealing and amounts were read out loud it was then sent to A&M Engineering. Jacob Stevens read the acceptance from A&M Engineering with their recommendation for ERS, Inc. of Jackson, MS. With the lowest bid of \$349,450.00. The second bid was submitted by APC Construction LLC for \$368,556.00. Motion to accept the bid was made by Kyle Mitchell and seconded by Roger Kennedy. Motion carried.*

**V. New Business:**

- *Cooperative Endeavors- Terry Byers introduced the idea of allowing All-Stars teams to go under the sport leagues Cooperative Endeavors who play outside the season. It was discussed how it would affect the use of fields and the gyms due to availability.*

After deciding that it would need to be looked at further, the discussion was tabled till the next meeting.

- Robby Scates and Amanda Sharp from Berryland Insurance presented the new renewal quotes for the Inland Marine pointing out the difference between Travelers and Liberty Mutual. Since PAR#1 has other coverage with Travelers the board agreed with going with Travelers.
- Other: Jennifer and Kyle Miller attended to ask if it would be possible to start an Adult Co-ed Volleyball League. It would be a casual and non-competitive league. They thought a night during the same time as the Women's League would work. Letisha Smith said she would talk with the Recreation Coordinator to see if they could make it work.

#### **VI. Reports:**

- *Park Manager's Report –*
  - *There has been good feedback from the public and the PARD Staff about the new backstop.*
  - *Stevens has signed a new maintenance agreement with Anchor Refrigeration for maintenance on gym a/c, ice machines and coolers.*
  - *Reported a disagreement with the coaches from a rec ball team and school team at one of the batting cages concerning usage. Rec ball has precedent during their season to use the batting cage per their Cooperative Agreement. Jacob Stevens's question is, what the legality of removing anyone other than rec ball and who does the enforcement fall on? Stevens will get clarification of the legality from the PARD lawyer and report back to the board.*
- *Recreation Coordinator report reviewed. Upcoming PARD Events – Zumbathon, Spring Cleaning in the Park and the Youth Fishing Rodeo.*
- *Chairman Remarks – Byers closes the meeting by thanking members for their service.*

#### **VII. Adjournment:**

*There was a motion by Kyle Mitchell and seconded by Roger Kennedy to adjourn the meeting. All members were in favor and the meeting adjourned at 7:19 p.m.*



Terry Byers, Board Chairman



Letisha Smith, Executive Secretary